



**The Incorporated Trustees of Hong Kong Seafarer
Mutual Assistance and Scholarship Trust**

Hong Kong Maritime Scholarship Fund Application Guidelines

For Individual Student / Seafarer

- Individual students studying in Hong Kong maritime institutes and individual seafarers working on board vessels covered by HKCBA are eligible for applying for HKMSF.
- Individual students / seafarers are eligible to apply reimbursement for the maritime training courses they have paid and attended.
- Individual students / seafarers are required to fill in the **Part (I)** '*Individual seafarer / student*' and

For Maritime Employers

- Hong Kong contributing maritime employers are eligible to claim reimbursement from the HKMSF for the cost of training paid by them for improving the quality of seafarers employed on vessels covered by HKCBA.
- A maritime employer is entitled to reimburse up to 50% of the amount they have contributed to the HKMSF in the immediately preceding year. Please provide names of vessels of which contribution was made and the relevant HSCC invoice numbers.
- A maritime employer has to show seafarers serving on-board Hong Kong flagged vessels benefitted directly from the training provided by attaching a list of trained employees to the application form. Please state the following information of the trained employees in the list:
 - 1) Names,
 - 2) Seamen ID numbers,
 - 3) Ranks, and
 - 4) The names of Hong Kong Flagged vessel they served in the past 12 months with date.
- Training courses eligible for reimbursement are listed in Annex I. Maritime symposiums and seminars are considered as non-training functions and should be EXCLUDED from the application. Please attach the relevant receipts and/or payment proof .

The Administrative Committee of the Hong Kong Seafarer Mutual Assistance and Scholarship Trust shall have the power in its discretion to approve application and decide the amount approved thereof.



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Annex I Training Courses Eligible for Reimbursement

- 1 Engine Room Simulator
- 2 Shipboard Safety Officer
- 3 Accident Investigation
- 4 MARPOL
- 5 Maritime Resource Management
- 6 Leadership / Command course
- 7 Commercial Knowledge course
- 8 Port State Control
- 9 Tanker Vetting Inspection
- 10 Bridge Team Management
- 11 ICE Navigation
- 12 Bulk Carrier Safety and Inspections
- 13 Weather Routing
- 14 Crew Safety
- 15 Crew English
- 16 Engine Room Emergency Management
- 17 Engine Room Team Management
- 18 Bridge Manoeuvring & Engine Control
- 19 Auxiliary Diesel Engine and Maintenance Course
- 20 Hydraulic for Engineers
- 21 Engine room Machinery Maintenance
- 22 Reefer Container Maintenance Course
- 23 Marine Refrigeration & Air-conditioning